



## CMI Certificate in Team Leading - B198

The Level 2 qualification in Team Leading is designed for practising or aspiring team leaders or supervisors who wish to develop their leadership and management knowledge and skills.

Thursday evening 18:00 — 21:00

### COURSE DETAILS

The Level 2 qualification in Team Leading is structured to support three different sized qualifications to support student aspirations and career requirements:

- Diploma one full academic year to complete seven modules.
- Certificate 16 weeks to complete four modules.
- Award 6 weeks to complete one module.

There are several enrolment dates throughout the academic year, which the lecturers will discuss at interview. The qualification will be delivered as a hybrid model, meaning that students will attend a mixture of online and in-person sessions at regular intervals.

Students are expected to complete weekly set activities and assessment work independently, however they will be allocated a tutor to provide support throughout the duration of the course.

Students will develop a range of skills, including effective team leading, improving problem solving skills, effective decision making and a wider understanding of the roles and responsibilities of a team leader. Areas covered by the qualification include:

- Being a team leader
- Providing customer service
- Monitoring team performance
- Building work relationships
- Developing team needs

## **TIMETABLE INFO**

Thursday evening 18:00 — 21:00

## **ENTRY GUIDELINES**

No formal entry requirements but students should be a new or aspiring to the role of team leader.

## **EQUIPMENT REQUIRED**

You will be required to complete a written assignment at the end of each module. There are no exams.

## ADDITIONAL INFORMATION

Chartered Management Institute (CMI) is a professional body — and the only chartered body for management and leadership. Once registered for this qualification, you will automatically become a studying member, and upon completion will be eligible to become an Affiliate member.

## WHERE CAN I PROGRESS TO?

Students have the opportunity to study further modules to allow them to complete the full diploma. Students will progress onto job roles such as:

- Team Leader
- Supervisor
- Floor Leader
- Team Coordinator
- Helpdesk Manager
- Trainee Supervisor

After completion of this qualification, you can also continue your learning and progress on to the following qualifications:

- Intermediate Level Apprenticeship
- CMI Level 3 Qualifications in Principles of Management and Leadership
- CMI Level 3 Qualifications in Coaching and Mentoring

## WHEN DOES THIS COURSE RUN?

CAMPUS

STARTS

ATTENDANCE

COURSE CODE

PLANNED TIME TABLE

| CAMPUS  | STARTS        | ATTENDANCE | COURSE CODE | PLANNED TIME TABLE |
|---|---------------|------------|-------------|--------------------|
|   | 29th Mar 2024 | Part Time  | B198P001    |                    |
| <p><b>If you are aged 19 or over:</b></p> <p>Fee : £724.00</p> <p><i>The fee quoted is for the academic year 23/24.</i></p> |               |            |             |                    |

| CAMPUS  | STARTS        | ATTENDANCE | COURSE CODE | PLANNED TIME TABLE |
|---|---------------|------------|-------------|--------------------|
|   | 29th Mar 2024 | Full Time  | B198P002    |                    |
| <p><b>If you are aged 19 or over:</b></p> <p>Fee : £724.00</p> <p><i>The fee quoted is for the academic year 23/24.</i></p> |               |            |             |                    |

| CAMPUS  | STARTS        | ATTENDANCE | COURSE CODE | PLANNED TIME TABLE |
|---|---------------|------------|-------------|--------------------|
|   | 29th Mar 2024 | Full Time  | B198P003    |                    |
| <p><b>If you are aged 19 or over:</b></p> <p>Fee : £724.00</p> <p><i>The fee quoted is for the academic year 23/24.</i></p> |               |            |             |                    |

For advice and guidance, please contact Student Services via our [online enquiry form](#)

This information was current on 29th March, 2024 and may be subject to change.