



CMI Certificate in Team Leading - BESPOKE EMPLOYER COURSE - B198

The demand for effective leaders and managers is increasing. Employers are offering Leadership and Manager qualifications to their employees as a way to develop and retain their existing workforce, ready to become their leaders and managers of the future.

We offer bespoke courses to enable employers to help them develop their current and future leaders and managers.

The Level 2 qualification in Team Leading is designed for practising or aspiring team leaders or supervisors who wish to develop their leadership and management knowledge and skills.

If you would like to upskill and develop your employees please contact Employer Services by emailing [This email address is being protected from spambots. You need JavaScript enabled to view it.](#) or by phone on 0151 551 7610.

COURSE DETAILS

The Level 2 qualification in Team Leading is structured to support three different qualifications, aiming to cater to the aspirations and career requirements of the student:

- Diploma: 1 academic year to complete 7 modules.
- Certificate: 16 weeks to complete 4 modules.
- Award: 6 weeks to complete 1 module.

The length of the qualifications can be discussed. We also encourage employers to be actively involved in the planning and delivery of courses, so they meet your business needs. The qualification will be delivered as a hybrid model, meaning that students will attend a mixture of online and in-person sessions at regular intervals.

Students are expected to complete weekly set activities and assessment work independently, however, they will be allocated a tutor to provide support throughout the duration of the course.

Students will develop a range of skills, including effective team leading, improving problem solving skills, effective decision making and a wider understanding of the roles and responsibilities of a team leader.

Areas covered by the qualification include:

- Being a team leader
- Providing customer service
- Monitoring team performance
- Building work relationships
- Developing team needs

ENTRY GUIDELINES

This is to be discussed with the employer, but generally you will need 4 GCSE's at Grade 3 or above or a beginner/introductory qualification. One of the 4 GCSE's should be Maths or English at Grade 3 (or Functional Skill level 1) to study at this level.

If English is not your first language, you may need an assessment before enrolling on this course. To discuss further, please contact the ESOL department on 0151 551 7144.

ASSESSMENT METHOD

You will be required to complete a written assignment at the end of each module. There are no exams.

ADDITIONAL INFORMATION

Chartered Management Institute (CMI) is a professional body — and the only chartered body for management and leadership.

Once registered for this qualification, you will automatically become a studying member, and upon completion will be eligible to become an Affiliate member.

WHERE CAN I PROGRESS TO?

Students have the opportunity to study further modules to allow them to complete the full diploma.
Students will progress onto job roles such as:

- Team Leader
- Supervisor
- Floor Leader
- Team Coordinator
- Helpdesk Manager
- Trainee Supervisor

After completion of this qualification, students can also continue their learning and progress on to the following qualifications:

- Intermediate Level Apprenticeship
- CMI Level 3 Qualifications in Principles of Management and Leadership
- CMI Level 3 Qualifications in Coaching and Mentoring

WHEN DOES THIS COURSE RUN?

CAMPUS	STARTS	ATTENDANCE	COURSE CODE	PLANNED TIME TABLE
	24th Jun 2025	Part Time	B198R001	
<p>If you are aged 19 or over:</p> <p>Fee : £724.00</p> <p><i>The fee quoted is for the academic year 24/25.</i></p>				

For advice and guidance, please contact Student Services via our [online enquiry form](#)

This information was current on 24th June, 2025 and may be subject to change.